

Minutes of the Ohio Roundup Steering Committee
Sunday, November 23, 2008, 12:00 P.M., 1160 N. High St., Columbus, Ohio

In Attendance

Committee Members and Alternates

Bob R.	Chair	Columbus
Judy F.	Treasurer	Toledo
Jim O.	Secretary	Toledo
Frank W.	Vice Chair	Toledo
Dawna R.	Alt Treasurer	Canton
Shannon S.	Alt Secretary	Columbus
Scot B.	Delegate	Akron
Sarah B.	Delegate	Cincinnati
Melinda N.	Alternate	Cincinnati
Troy S.	Delegate	Cleveland
Cyndi F.	Delegate	Columbus
Tim G.	Delegate	Toledo
Gerry P.	Webmaster	Columbus

Guests

Jason K.	Roundup Co-Chair	Toledo
John S.	Guest	Canton
Lisa Y.	ORSC Past Chair	Cuyahoga Falls

Bob R. called the meeting to order at 12:25 p.m.

Previous minutes: The committee reviewed and approved the minutes of the previous meeting.

Financial Report: Frank W. presented his spreadsheet with financial information to the committee. (See attachment 1.) Current balance totaled \$ 12,574.20.
The treasurer's report was accepted.

Canton Committee 2008 Roundup: Co-chair Dawna R. gave the final report for the 2008 Roundup and turned over a check for \$4,249.72. (See attachment 2.)

Judy F. noted that this is over and above the \$2,000.00 seed money which was repaid by the Canton committee at the August Meeting.

Many thanks and appreciation was given to the Canton committee.

There was some discussion about Canton using PayPal. Toledo is planning on using PayPal also.

Gerry will need the PayPal information from Toledo once it is set up so that it can be linked to the Website.

Toledo Committee 2009 Roundup: Jason K. Reported that fundraising was going well including the recent Halloween dance. He also noted that there will be a NYE dance. The website will be updated with the information.

Judy gave the current financial status of the 2009 Roundup committee and reported a current balance of \$5,570.26.

Minutes of the Ohio Roundup Steering Committee
Sunday, November 23, 2008, 12:00 P.M., 1160 N. High St., Columbus, Ohio

Cleveland Committee 2010 Roundup: Troy S. reported for Debbie H. The committee is up to date on expectations and that all committees have been formed and are having monthly meetings.

Old Business:

Gerry P. passed out the updated By-laws. It was pointed out that the date for the February meeting was still listed as in March. Gerry will make the correction. No other discussion.

New Business:

Judy F. noted that Gerry P. had submitted a request for a check of \$83.40 to be sent to the Web hosting site for renewal. This will keep the charge from appearing on Gerry's personal credit card. A check will be sent.

Gerry P. stated that the future roundup committees can use the ohioroundup.org for receiving emails, ohioroundup@ohioroundup.org is available.

Bob R. asked if we should create an Archivist position similar to the Web Master position. Gerry P. noted that this would be a non-voting member of the Steering Committee.

Much discussion about the responsibilities and requirements of the position ensued. Much concern was expressed that the current archivist be included and/or involved in the creating of this position.

There also was discussion about storage and if we needed a fire proof environment.

Troy S. pointed out that there are inexpensive storage facilities available, as a group we could invest in.

Bob R. suggested that the committee create a list that the Host city would provide to the Archivist.

Items suggested:

- Copy of the Leads
- One pieces of each merchandise for sale
- Banner
- Program
- Audio (Leads)

It was brought up that there could be potential issues if we include photos.

Gerry P. asked that Toledo (and all future host cities) provide the program prior to the Roundup so that it could be posted on the website. Even if it is just a brief outline.

Bob R. proposed an amendment to the by-laws to include:

Non-voting service position of Archivist.

Dawna R. motioned to accept and Troy S. Seconded.

Discussion:

Minutes of the Ohio Roundup Steering Committee
Sunday, November 23, 2008, 12:00 P.M., 1160 N. High St., Columbus, Ohio

Judy F. noted that this is a proposed amendment and noted that we should contact the current Archivist and see if he would attend the February meeting.

There was discussion about the host city taking more responsibility with regard to the handling and transportation of the banners.

There was general agreement that the first steps are to define the position and expectations.

Shannon S. suggested that we look to AA World Service's definition of an archivist.

Bob R. will contact Larry and ask if he could attend the February meeting.

The Amendment will be voted on at the next meeting.

Bob R. asked if Toledo had looked into event insurance.

Canton had used the same insurance that the Dayton committee used.

Toledo is looking to use K&K insurance again.

Frank W. suggested that we keep using the same insurance.

Troy S. suggested that with the reasonable price of laptops that maybe the committee provides laptops to the Treasurer and Secretary so that they could more easily lookup information. The group decided that the cost was not warranted at this time.

Frank W. requested a list of the Executive committees name and addresses to provide the accountant for updating our Federal Tax Exempt ID. He also noted that the State of Ohio has requested our exception letter from the IRS. He had talked to the accountant and they are still waiting on our letter from the IRS.

Next meeting: The next regularly scheduled meeting will be held the Sunday, February 22, 2009, in Columbus. The exact time location will be posted on the Web site and e-mailed to committee.

With no other business to discuss, the meeting was adjourned at 1:30 p.m.

Minutes of the Ohio Roundup Steering Committee
 Sunday, November 23, 2008, 12:00 P.M., 1160 N. High St., Columbus, Ohio

Attachment 1 – ORSC Financial Report

Ohio Roundup Steering Committee Financial Statement						
Date	Category/Reference	Checks	Debit	Credit & Deposits	Interest	Running Balance
2007 Balance Brought Forward						
01/01/08	Jim Oneall Web Renewal CK#1017	-\$71.40				\$1,717.32
02/02/08	Restitution - Courts			\$15.00		\$1,645.92
02/27/08	Rent-Stonewall/R. Reardon CK#1018	-\$25.00				\$1,660.92
05/12/08	Restitution - Courts			\$20.00		\$1,635.92
08/01/08	28th Ohio RU Scholarship CK#1019	-\$77.00				\$1,655.92
06/01/08	Rent-Stonewall Ctr. CK#1020	-\$25.00				\$1,578.92
08/27/08	CPA-2007 990N/OH A.G. CK#1021	-\$337.50				\$1,553.92
07/21/08	Restitution - Courts			\$55.00		\$1,216.42
07/21/08	Yahoo refund closed account -web			\$40.00		\$1,271.42
08/16/08	27th Ohio Roundup Seed CK#1022	-\$1,500.00				\$40.00
08/16/08	28th Ohio Roundup Intert CK#1023	-\$500.00				-\$1,500.00
08/22/08	Canton Return Seed			\$2,000.00		-\$688.58
10/10/08	Restitution - Courts			\$100.00		\$1,311.42
11/21/08	Restitution - Courts			\$150.00		\$1,411.42
Money Market Balance						
2007 Balance Brought Forward						
01/31/08	Interest				\$18.28	\$10,898.07
02/29/08	Interest				\$16.98	\$10,916.35
03/31/08	Interest				\$14.70	\$10,933.33
04/30/08	Interest				\$9.55	\$10,948.03
05/30/08	Interest				\$9.28	\$10,957.58
06/30/08	Interest				\$8.99	\$10,966.86
07/31/08	Interest				\$8.99	\$10,975.85
08/29/08	Interest				\$9.30	\$10,985.15
09/30/08	Interest				\$9.30	\$10,994.45
10/31/08	Interest				\$9.01	\$11,003.48
11/21/08	Interest				\$9.32	\$11,012.78
Grand Total Checking Account and Money Market						\$12,574.20

Minutes of the Ohio Roundup Steering Committee
Sunday, November 23, 2008, 12:00 P.M., 1160 N. High St., Columbus, Ohio

Attachment 2 – Canton Committee final report

2008 Ohio Roundup, Canton Ohio
Final Report

Beginning Balance	\$1,551.75
50/50	\$1106.50
FUNDRAISERS & DONATIONS	\$7,708.50
ON-LINE REGISTRATIONS	\$3,755.00
MAIL IN & ON SITE REGISTRATIONS	\$5618.00
TOTAL	\$19,739.75
PAYMENTS	\$15,490.03
NET BALANCE	\$4,249.72