

# Ohio Roundup Steering Committee Minutes

November 22, 2020 Meeting held over Zoom starting 1 p.m.

Roll call is made (attached)

Minutes of August 2020 meeting are approved with one correction.

## Treasurer's report

<b>Checking Account ~ Huntington Bank</b>					
<u>Date</u>	<u>Description</u>	<u>Check #</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8/29/2020	Balance Forward				\$25,187.01
9/3/2020	My Public Storage Archive's Storage Space Payment for September 2020	EFT	-\$44.00		\$25,143.01
9/4/2020	Deposit - Karen K. Donation towards web service fee			\$100.00	\$25,243.01
9/4/2020	Transfer of seed money to 39th Ohio Roundup, Dayton -- Huntington Acct. # xxxxxxx6098	EFT	-\$1,500.00		\$23,743.01
10/5/2020	Deposit - Cleveland (38th Ohio Roundup) Return of Seed Money (\$2,000.00) + Surrender of Excess Revenue (\$4,813.50)	EFT		\$6,813.50	\$30,556.51
					\$0.00
10/5/2020	My Public Storage Archive's Storage Space Payment for October 2020	EFT	-\$44.00		\$30,512.51
					\$0.00
10/30/2020	Mott, Self & Associates - Accountant for Tax Preparation	1018	-\$1,550.00		\$28,962.51
					\$0.00
11/4/2020	My Public Storage Archive's Storage Space Payment for November 2020	EFT	-\$44.00		\$28,918.51

Treasurer's report was approved.

## Cleveland Report

Cleveland Roundup submitted their final report (attached). Returned seed money and additional fundraising money that was not used. Submitted financial reports to treasurer. Judy congratulated Cleveland on doing a good job with the virtual roundup under trying circumstances.

## Columbus Report

Committee formed. Thom C. and Jules are our co-chairs. Barb asked for fundraising ideas. Phil asked if a checking account had been opened yet. Gerry P., acting as treasurer for the 40<sup>th</sup> Ohio Roundup, replied that a checking

account had not been opened yet.

## Dayton Report

Working on fundraising.

Judy asked about any intents to bid. Cincinnati would be next in rotation. George has a timeline of what things need to be done and when but suggested looking at by-laws for guidance.

## Old business

Websites for online meetings ought to be published on website. Gerry P. reported that meetings were listed. Asked that everyone look at list and let him know if there are more that could be added.

Signatories for checking. Mistakenly thought that signatories could be updated by each going to a local Huntington branch. However, it is required that all signatories be at a single branch on the same day. COVID-19 had complicated it further. Updating is temporarily on hold.

George reminded Dayton and others that excess funds from Cleveland could be used to bolster their conference if needed. The Cleveland committee had requested that some of the funds returned to ORSC be used for scholarships in the next roundup.

Phil reported 990 has been filed.

## New business

Signed conflict of interest requirement. George will send an email to those required to have them sign and return the statement. Judy asked for a resolution to accept electronic acknowledgements of conflict of interest. Resolution passed.

Phil reminded Dayton and Columbus to forward any financial statements to complete filings for 2020.

George asked that cities check that hotel contracts have an out in case COVID-19 prevents having the roundup. Gerry said that the one contract he had seen had an out for the pandemic.

Adam said the PO Box requirement in the by-laws is outdated. Phil made the motion that by-laws be amended to make the PO Box requirement optional. Judy said the revised wording would be presented at the next meeting for committee approval. Richard reminded the delegates to ask in their respective cities how to vote on this issue. The motion carried.

## Meeting adjourns.

## ORSC Roll Call - Attendance and Quorum Verification

Meeting Date: 11/22/2020

Held Online Via Zoom

### OFFICERS

ORSC Chair	Harry S.	-	1
ORSC Secretary	Gerry P.	1	-
ORSC Treasurer	Phil W.	1	-
ORSC Alternate Secretary	Erik B.	1	-
ORSC Alternate Treasurer	Rhonda B.	1	-

### DELEGATES

Akron Delegate	<i>Open</i>	-	-
Akron Alternate Delegate	<i>Open</i>	-	-
Canton Delegate	Ray S.	-	-
Canton Alternate Delegate	Rebecca C.	-	-
Cincinnati Delegate	Meg H.	1	-
Cincinnati Alternate Delegate	Don B.	1	-
Cleveland Delegate	Karen K.	1	-
Cleveland Alternate Delegate	Edele P.	-	-
Columbus Delegate	Matthew P.	1	-
Columbus Alternate Delegate	<i>Open</i>	-	-
Dayton Delegate	Chuck Z.	-	-
Dayton Alternate Delegate	Michelle B.	-	-
Toledo Delegate	Julie C.	1	-
Toledo Alternate Delegate	Bradley A.	-	1

ORSC Past Chair	Richard M.	1	-
ORSC Webmaster	Gerry P.	1	-
ORSC Archivist	Barb H.	1	-

Total Committee Members	13	<b><u>GUESTS IN ATTENDANCE (5):</u></b>	
Members Present	9	Adam P.	Cleveland
Members Not Present	4	Jeff R.	Cleveland
Positions for Quorum	12	George C.	Toledo
Positions Present	9	Barb H.	Columbus
Quorum Reached?	YES	Thom C.	Columbus
Votes Present	9		
Votes Required for Standard Majority	5		

# Cleveland Report

- Profit from the Roundup, in excess of the transferred amount, shall be transferred to the Steering Committee treasurer at the next meeting of the Committee following the Roundup. The Ohio Roundup Steering Committee will not release funds to cover any deficit or debt incurred by the host committee without a complete financial report.
  - **All funds were returned including the seed money and the account was closed on 10/05/2020.**
  
- At the next meeting following the Roundup, the last Host Committee shall make a full and complete report of income and expenses to the Steering Committee.
  - **A complete report of income and expenses is attached, along with all the 2020 Ohio Roundup bank statements and Zoom receipts/donations.**
  
- Must furnish, at the first meeting following the Roundup, to the ORSC, to the next Roundup Committee and to the Committee declaring an intent to bid, the following:
  - A copy of the mailing list used for the Roundup.
  - The number of banquets and brunches sold.
    - **n/a**
  - The number of hotel rooms rented.
    - **n/a**
  - The number of T-shirts and mugs ordered.
    - **n/a**
  - A list of suggested fundraisers that were successful.
    - **Drag Bingo**
    - **New Year's Eve Party**
    - **Halloween Party**
    - **Game Night**
  - List of Scholarship Recipients.
    - **n/a**
  - The total number of registrations received.
    - **166 virtual registrations**